

## APPLICATION FOR WORK

<b>Annandales Group</b>		<b>P.O. Box 125</b>				<b>Tel 014 592 2223 - Fax 014 592 8737</b>		
		<b>Rustenburg 0300</b>				<b>annandal@mweb.co.za</b>		
Work Applied With		<b>Company</b>		Stokkiesdraai St Lucia				
Position Applied		Receptionist - Front Office				Date Applied		
Last Name		Given Names		Date of Birth				
Mobile #		Land line #		Age		Married / Single		
Current Residential								
Address						Since		
Previous Residential								
Address						From /		
Current Work		Position		Since				
Current Work Contact		Position		Tel				
Previous Work		Position		From /				
Previous Work Contact		Position		Tel				
Current Work - Job Description								
Current Work - Job Experience								
Previous Work - Job Description								
Previous Work - Job Experience						From /		
Computer Experience						Since		
Name Computer Programmes Compliant With:								
Qualifications						Date		
Qualifications						Date		
Previous Experience in what you are applying for						Date		
Spouse Name		Work		Tel				
Spouse's Work Experience						Since		
How Many Children		Ages		Your Health				
Why are you applying & expect to get from this Job				What are you prepared to put in				
A Bit about & any other Information about yourself:-								
Your Strong Points								
Your Weaknesses								
Your order of preference 1= Least & 10 = Most		Hard Worker		Honesty		Loyalty	Work under Pressure	
Organizing		Get the Job Done		Delegating		Being Profitable	Fast Learner	
Current Remuneration		R	P/	Expected Remuneration		R	P/	
							Date to commence	
I Agree that you may contact the above references				Signed				
I Do Not wish for you to contact any of the above references								
Please attach your Resume & additional info if you wish				Dated				